

**TOWN OF CHARLESTOWN  
SELECTBOARD WORKSHOP  
APRIL 24, 2019**

Selectboard Present: Steve Neill, Chair; Albert St. Pierre, Jeffrey Lessels  
Staff Present: Jessica Dennis, Debra Daignault and Nicholas Cushman of Charlestown  
Ambulance Dept

Meeting was called to order at 3:35 PM.

A discussion was conducted about the proposed Ambulance Rates and some on going billing issues. Miss. Dennis will be sure to forward monthly billing information received from Golden Cross billing services so that Mr. Cushman can better monitor the billing situation. After discussions the Selectboard and Ambulance officers agreed to make adjustments to the proposed rates:

Paramedic Intercept - \$325

Advanced EMT Fee - \$125

These rates are for when Charlestown Ambulance Personnel respond to other communities to assist their Ambulance/Rescue Dept.

ALS Non-Transport rate would apply for all calls when a patient is not transported.

Mr. St. Pierre made a motion, seconded by Mr. Lessels to accept new rates as amended. Motion passed.

Ms. Daignault and Mr. Cushman left the meeting, Mr. Arthur Grenier, Recreation Director, entered the meeting.

Mr. Grenier wanted to speak with the Selectboard about a Recreation Member who seems to be unwilling to have a background check performed. Mr. Grenier has reached out to the Committee Member on several occasions, but they are unresponsive to inquiries regarding the background check. In addition to the Town's standing policy, in order to be a coach for the Cal Ripken league a background check must be done, per their standards. As of today, Mr. Grenier has not been informed that the background check has been done. The Selectboard has been clear on their decision requiring background checks for Recreation Committee members, the Selectboard would like Miss. Dennis to write a letter, to be delivered by the Charlestown Police Department, stating that this Committee Member can not be involved in any Recreation activities, and must return all equipment, sign-up form and registration money that he has in his possession. The member may be reinstated after a background check is performed.

Mr. Grenier left the meeting.

The Selectboard discussed the two street sweeping bids that were received. Per Keith Weed's recommendation; Mr. St. Pierre made a motion, seconded by Mr. Lessels to accept the bid received by Vermont Roadworks. Motion passed.

Mr. Weed also provided the Selectboard with an agreement from S.G. Reed to purchase the new Highway truck. The truck meets all the specification requested. Mr. St. Pierre made a motion, seconded by Mr. Lessels to accept the proposal. Motion passed. Mr. Neill signed the agreement where indicated.

The Selectboard discussed the check to Fall Mountain Regional School District, there is currently enough money in the General Fund to pay this month, but it will not leave many funds available for other bills. Miss. Dennis will contact the School's Administrative office and let them know the Town will be holding the check for a little while.

There was a brief discussion about the Town's Personnel Policy and Holiday schedule. Mr. Lessels made a motion, seconded by Mr. St. Pierre to make Veteran's Day a permanent holiday and to eliminate the floating holiday. With all those in favor, the motion passed.

The Selectboard would like a Non-Public meeting with Chief Connors on May 1<sup>st</sup> to discuss his current staffing situation.

The Selectboard would like to have a workshop on Tuesday, May 7<sup>th</sup> at 4:00 PM to work on the Personnel Policy. They will be holding a joint meeting with the Planning Board at 7:00 PM that night to discuss the agreement with UVRLSPC.

The Selectboard agreed to see if Mr. James O'Shaughnessy, an attorney from Drummond, Woodsum, would be available to attend the meeting with the School District on April 30<sup>th</sup>. Mr. St. Pierre will contact his office.


**ADJOURNMENT:**

**Mr. Neill moved to adjourn this meeting. Mr. St. Pierre seconded the motion. With all in favor, the meeting was adjourned at 6:32 PM.**

Respectfully submitted,  
Jessica Dennis

Approved,

  
Steven A. Neill

  
Albert St. Pierre

  
Jeffrey Lessels

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the May 1, 2019, Selectboard meeting.)